



# Lets Get Started

Corporate Headquarters  
1161 Sandhill Ave Ste:C  
Carson CA 90746

Miami Branch  
8357 NW 68th Street  
Miami FL 33166

## What we need from you:

- A signed and completed New Account Application form if requesting to pay via Net Terms
- A signed and completed Credit Card Authorization for if requesting to pay via Credit Card
- A copy of your Resale Certificate and a completed Resale Certificate form provided in the Pi Data new account packet
- If you have been in business less than 2 years, complete the Pi Data Personal Guarantee

## Tells us a little bit about your business:

What type of business are you?

- Web-based reseller  Retail Store  Wholesale  Service  Remanufacturer  Office Supplies Dealer

How did you hear about Pi Data Supplies? \_\_\_\_\_

Do you stock Product or Drop Ship?

- Stock Only  Drop Ship only  Both % of Drop Ship business: \_\_\_\_\_

How much business do you do in supplies a month?

- \$1,000 - \$4,999  \$5,000 - \$9,999  \$10,000 - \$14,999  \$15,000 +

Do you sell Compatible Supplies?  Yes  No What % of your business is Compatibles? \_\_\_\_\_

What are your top selling Lines?

- HP  Lexmark  Canon  Brother  Xerox  Epson  Other: \_\_\_\_\_

## The Value of Pi is endless:

- Distribution Centers on the West Coast and the East Coast
- Shipping methods: Fedex , UPS, USPS
- Blind Drop Shipping at NO additional Fees
- Ship your OEM and Compatible products in 1 BOX
- Aggressive pricing and customized pricing available for Qualifying Customers

## Please check for additional services below:

- |  |              |
|--|--------------|
| <input type="checkbox"/> Automatic Email Invoices            | Email: _____ |
| <input type="checkbox"/> Pi Data web-shop Login and Password | Email: _____ |
| <input type="checkbox"/> Automatic Tracking emails           | Email: _____ |
| <input type="checkbox"/> Email OEM and Compatible Price list | Email: _____ |
| <input type="checkbox"/> Email Pi Data Specials              | Email: _____ |



# Terms and Conditions

Corporate Headquarters  
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## Payment Terms:

A credit line can be established by completing the New Account Application—Net 30 day terms

- Upon credit approval by Pi Data, terms are net 30 days from the date of invoice
- Shipments will not be made to accounts that are fifteen (15) days past due or over the assigned credit limit
- We reserve the right to apply a 2.5% finance charge per month, to any invoices over 30 days past due
- Visa, MasterCard, Discover Card and American Express are accepted at the TIME OF THE ORDER ONLY
- COD orders may be placed on a cash (wire transfer) or certified check basis
- There will be a \$50.00 charge for checks returned for insufficient fund
- Credit Card payments for Net Terms Customers are accepted with a 2.5% finance charge
- Remittance address: Pi Data Supplies, LLC - 1161 Sandhill Ave Ste: C Carson CA 90746 Attn: Accounts Receivable

## Freight Policy:

- Orders will be billed Fedex, UPS, or USPS actual zone rates
- All orders over 150 lbs will ship LTL (less than truck load) ground service and charged actual rates
- All orders placed by 5pm PST from CA Distribution center / 1pm EST from FL Distribution Center, upon credit release will ship same day

## Returns Policy:

To receive an RMA you must provide the following information via fax or email:

1. Invoice Number
  2. Invoice Date
  3. Part Number
  4. Quantity to Return
  5. Detailed reason for return
- All returns must be accompanied by a Pi Data Return Authorization Form (RMA) issued by our customer service department, otherwise the product will be returned to sender at their expense
  - RMA's are only valid for 30 days from the date of issue
  - All returns must be made within 30 days of the invoice date, NO Exceptions
  - All returns must be sent back freight prepaid
  - All returns must be in the original manufacturer's packaging without markings, labels or writing on the packaging
  - Short shipments and wrong items shipped must be reported to customer service within 5 days of receipt
  - RMA requests resulting from a Pi Data error must be made within 5 days of receipt
  - All non defective returns that are not in 100% resellable condition will be returned to you at your expense
  - All non defective returns are subject to a 15% restocking fee
  - Special Order, Close-Out Deals, and Discontinued items may not be returned under any circumstances

**Products damaged in transit**– Recipient must sign for products as “damaged” and the damage must noted on the BOL and reported to Pi Data within 5 days of receipt.

**Defective Return Credits**– will be issued based on the inspected goods returned and must be accompanied by a print sample. Product is weighed to determine usage and if found not to be defective or used you will not receive a credit.

## Pi Data Premium Toner Product Guarantee:

- 1 year from the date of purchase
- All defective returns requests must be accompanied by a detailed explanation of the defective item
- Call tags are sent for all “verified” defective Premium products
- To receive an RMA for a Premium Product, you must provide us with the barcode and label from the item for processing

*Pi Data reserves the right to update prices, product specifications, unit of measure, and policies without prior notice*



# New Customer Application \* Net 30 Day Terms

Corporate Headquarters  
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Date: \_\_\_\_\_ Attn: : \_\_\_\_\_

Company Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Bill to Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Purchasing Contact: \_\_\_\_\_

Purchasing Email: \_\_\_\_\_

AP Contact: \_\_\_\_\_

AP Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

AP Email: \_\_\_\_\_ Email Inv. Yes \_\_\_ No \_\_\_

Bank Name: \_\_\_\_\_

Account#: \_\_\_\_\_

Bank Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Req. Credit Limit: \_\_\_\_\_

D&B#: \_\_\_\_\_

Fed Tax ID#: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Annual Sales: \_\_\_\_\_

# of Employees: \_\_\_\_\_

**Type of Ownership**

Sole Proprietor

Partnership

Corporation

Owner: \_\_\_\_\_

SSN: \_\_\_\_\_

### 3 Trade References (required for net terms)

Trade1  
 Name: \_\_\_\_\_

Acct#: \_\_\_\_\_

Ph: \_\_\_\_\_

Fax: \_\_\_\_\_

Contact: \_\_\_\_\_

Terms: \_\_\_\_\_

Trade 2  
 Name: \_\_\_\_\_

Acct#: \_\_\_\_\_

Ph: \_\_\_\_\_

Fax: \_\_\_\_\_

Contact: \_\_\_\_\_

Terms: \_\_\_\_\_

Trade 3  
 Name: \_\_\_\_\_

Acct#: \_\_\_\_\_

Ph: \_\_\_\_\_

Fax: \_\_\_\_\_

Contact: \_\_\_\_\_

Terms: \_\_\_\_\_

I authorize the release of the above information as required for credit approval purpose to Pi Data Supplies, LLC.  
 By signing below I agree that all the information is true and have read and understand Pi Data Supplies Terms and Conditions.

Print Officers Name: \_\_\_\_\_ Officer's Title: \_\_\_\_\_

Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Credit Card Authorization Form

Corporate Headquarters  
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## Company Information

Company Name \_\_\_\_\_

D/B/A \_\_\_\_\_

Company Billing Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Card Holder Phone # \_\_\_\_\_

Card Holder Fax # \_\_\_\_\_

## Credit Card Information:

- Mastercard    Discover Card    Visa    American Express



AMX Security Code

--	--	--	--

Credit Card #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp Date:

--	--	--	--

Name on Card (Required) \_\_\_\_\_

Credit Card Billing Address \_\_\_\_\_

(if different from company billing address above)

\_\_\_\_\_  
\_\_\_\_\_

Card Holder Signature (Required) \_\_\_\_\_

By signing this application I agree that all information provided is true and that I fully understand Pi Data Supplies terms and conditions policy.

Pi Data will use this Credit Card Authorization form to charge your future purchases



# Resale Certificate

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Issued to (Seller): Pi Data Supplies, LLC

The Undersigned hereby certifies that he/she:

- Holds a valid Certificate of Authority to collect state and local sales and use tax
- Is principally engaged in ( state the type of business )

\_\_\_\_\_

- Plans that the tangible personal property is for resale in its present form or as a component of tangible personal property; or the tangible personal property is for use in performing taxable services where such property becomes a part of the tangible personal property upon which the services are performed or will be actually transferred to the purchaser of the service in conjunction with the performance of the service.
- Understands that this certificate may not be used to buy items or services which are not for resale and that he/she will pay the use tax on tangible personal property or services purchased pursuant to this certificate and subsequently used or consumed in a taxable manner, and that any erroneous or false use of this certificate will subject him/her to payment of tax plus penalties and interest.

City or State

State Registration  
or I.D Number

California  
(if Permitted)

State Registration  
or I.D Number

Company Name

Florida  
(if Permitted)

State Registration  
or I.D Number

Address

City

State

Zip

Description of products to be purchased from the seller:

I declare under the penalties of false statement that this certificate has been examined by me and to the best of my knowledge and belief is a true, correct and complete certificate.

Authorized Signature \_\_\_\_\_

(Owner, Partner, or Corporate Officer)

Title

Date